

Bay Community Theatre

“Private Screening” Application and Contract

Please complete application and return scanned copy to [Sherry@baycommunitytheatre.org](mailto:Sherry@baycommunitytheatre.org)

The Bay Community Theatre takes the safety and health of our patrons, volunteers and staff very seriously. We meet or exceed Covid-19 safety guidelines of the CDC and Benzie Leelanau Health Department including capacity limits, social distancing, mask requirements for staff and patrons, extensive sanitizing, and regularly inspected air ventilation systems. The Bay Community Theatre also follows the national "CinemaSafe" safety protocols (<https://www.cinemasafe.org/#guidelines>).

The Bay Theatre is available for “Private Screening” rental any day at either 4:30 pm or 7:30 pm for 3 hours. Only one Private Screening rental is available on a day to ensure proper cleaning between screenings.

- The price is \$300 payable at the beginning of your Private Screening by check or credit card to the Bay Community Theatre.
- Concessions can be available for purchase.
- You may bring in outside food and drink (including alcohol) with written prior approval. ● You must bring your own DVD/Blu-Ray rated (G, PG, PG-13 or R. Blu-Ray DVDs cannot be 4K which are not compatible with theatre equipment.
- The Bay Community Theatre has a COVID-19 Plan in place to help keep customers and staff safe in the theatre. State and local health guidelines require wearing **masks and social distancing**. Movie patrons are expected to adhere to these guidelines.
- A maximum of 40 people may attend.
- **Contact information (name and phone number or email) must be provided prior to the event for each guest.**
- No advertising, promotion, or selling of tickets to this Private Screening is allowed before, during or after the event, including the use of social media.

Contact Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Start Time (Circle one): 4:30 pm 7:30 pm

Number of Attendees: \_\_\_\_\_

Movie to be shown (Check Box):

- I will bring my own DVD/Blu-Ray that is compatible with Region 1 (US,Canada) devices .

Film title: \_\_\_\_\_

Do you want the concessions area open to purchase concessions during the private screening?

(Circle one) Yes No

Will you be bringing in outside food and non- alcoholic beverages?

(Circle one) Yes No

*If yes:*

I understand that I am responsible for the clean up of all food, beverages. \_\_\_\_\_ (initial)

Bay Community Theatre Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Will you be bringing alcohol?

(Circle one) Yes No

*If yes:* I understand that I am responsible for the cleanup of all alcohol. \_\_\_\_\_ (initial)

Bay Community Theatre Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Indemnification- I agree that I will be liable for and indemnify the Bay Community Theatre any and all claims that may be brought against the Bay Community Theatre Organization for my use of the theater.

This application constitutes a contract when signed by the Renter and the Bay Community Theatre.

\_\_\_\_\_ Renter Bay Community  
Theatre

\_\_\_\_\_ Date Date

Private Screening  
01February2021 10/14/20