

Minutes of Bay Community Theatre

December 13, 2021

Meeting called to order at 5:03. Present: James Nairne, Rick Andrews, Jeff Slocombe, Sherry Edwards, Denise Genoa, Kevin Maher, Cheryl Hutchinson and Jim Koch and Nicki Miller

Minutes and agenda are approved with unanimous consent.

Financial report provided by James, approved unanimously.

Programming report by Sherry- Kennedy's Kitchen will be contracted with contingencies in place for restrictions that would be put in place due to COVID. Approved unanimously.

Fundraising-Report by Rick. Approved by unanimous consent.

General Manager's report from Nicki Miller. Approved by unanimous consent.

Volunteer update- Denise will get together with Nicki with developing volunteer responsibility.

Alcohol report by Jeff. Moving toward getting provides an Club license.

Motion to accept Mission Statement with adjustments. Unanimously agreed.

Building refinance-James has been negotiating with Rich Bahle. Looks like will be putting a down payment but postponing the balloon payment. Jim will also be talking with the bank to see their reaction.

Asset Allocation-Discussion about how much to invest in capital improvements. Jim is authorized to pay \$100,000 toward mortgage reduction.

Stage/Screen renovation-Rick discusses renovations of the stage and screen. Discussions about the monies to be spent and when to do the renovations. Moved to give Rick authorization to enter into contracts for the Bay Theatre for up to \$100,000.

Outreach. Presentation by Cheryl.

Kevin gives a film club update.

Annual Meeting and Board election Prep discussed.

Discussion about providing Nicki with Paid Time off. Effective January 1st, 2022, Nicki shall be entitled to two weeks paid time off and two paid personal days to use as she sees fit.

Meeting adjourned at 7:04 pm.